UniCoach

Free checklist · 2026–27 intakes

Study abroad document checklist

Every document you need, from applying to boarding your flight. Print it and tick as you go.

01 Application

- [ ] **Passport**
  Valid for at least 6 months after your course ends, with blank pages.
- [ ] **10th and 12th mark sheets and certificates**
- [ ] **Degree certificate and all semester mark sheets**
  For a master's. Ask your college for official transcripts early.
- [ ] **English test score**
  IELTS, TOEFL, PTE or Duolingo. Check which ones each university accepts.
- [ ] **GRE or GMAT score**
  Only if the course asks for it.
- [ ] **Statement of Purpose (SOP)**
  One per university, written for that course.
- [ ] **2–3 Letters of Recommendation**
  From professors, or a manager if you have work experience.
- [ ] **Updated CV**
  One to two pages.
- [ ] **Work experience letters**
  If you have worked.
- [ ] **Portfolio**
  Design, architecture and art courses.

02 Money proof

- [ ] **Bank statements**
  Usually the last 3–6 months, as the university or embassy asks.
- [ ] **Education loan sanction letter**
  If you are taking a loan.
- [ ] **Scholarship letters**
- [ ] **Sponsor's income proof**
  ITR, salary slips or business documents of parents or sponsor.
- [ ] **Germany only: blocked account confirmation**

03 Visa

Every embassy has its own list. Always check the official website for your country.

- [ ] **Offer or admission document**
  I-20 (USA), CAS (UK), CoE (Australia), Letter of Acceptance (Canada).
- [ ] **Visa application form and fee receipt**
- [ ] **Appointment confirmation**
  Biometrics or interview slot.
- [ ] **Passport-size photos**
  In the size the embassy asks for.
- [ ] **Health insurance**
  For example OSHC for Australia.
- [ ] **Medical or TB test report**
  Only if your country asks for it.
- [ ] **Proof of funds**
  In the format the visa asks for.

04 Before you fly

- [ ] **Flight ticket**
- [ ] **Accommodation confirmation**
  At least for the first few weeks.
- [ ] **Forex card or international debit card**
- [ ] **Copies of every document**
  Printed, plus a copy in cloud storage.
- [ ] **Medicines with prescriptions**
- [ ] **Universal plug adapter and a local SIM plan**
- [ ] **Emergency contacts**
  Family, university, and the Indian embassy or consulate.

Stuck on a document?
Talk to a UniCoach mentor who has done it before.

unicoach.com/book-consultation

This is a general guide. Universities and embassies change their lists, so always check their official websites before you apply.